

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS
MINUTES
March 18, 2026**

A special meeting of the Kentucky Board of Licensure for Private Investigators was held at the Department of Professional Licensing (DPL), 500 Mero St, Frankfort, KY 40601, PPC Meeting Room 256 SW and via Video Conference on March 18, 2026, at 12:30 a.m.

MEMBERS' PRESENT

Shawn Hensley
Amanda Morgan
Kathy Whitt
Neil Gilreath
Lesa Watson

**DEPARTMENT OF PROFESSIONAL
LICENSING**

Jeff Bardroff, Board Supervisor
Jennifer Wolsing, Board Counsel
Staci Taylor Board Administrator

GUEST

None

MEMBERS ABSENT: None

CALL TO ORDER

Board Chair Lesa Watson called the meeting to order at 12:40 p.m.

Introduction

The Board was introduced to their new Board administrator, Staci Taylor, their new Board supervisor Jeff Bardroff, as well as their new counsel Jennifer Wolsing.

APPROVAL OF MINUTES

The minutes from the August 13, 2025, meeting were presented to the Board for review. Shawn Hensley made a motion to approve the meeting minutes, Amanda Morgan seconded the motion, and the motion carried unanimously.

FINANCIAL REPORTS

The financial statements from August, September, October, November, December 2025 and January, February, and March of 2026 were presented for review with no additional questions at this time.

LEGAL COUNSEL

Board Counsel Jennifer Wolsing updated the board regarding the Investigator RFP/Contract to hire an investigator. She also updated the Board on the DPL contract and the OLS contract. Shan Hensley made a motion to approve both contracts, Amanda Morgan seconded. The motion carried unanimously.

- Regulations: The Board considered whether to re-approve proposed amendments to its regulations, which had been initially approved in December 2024. The amendments included raising the reinstatement fee, lowering the late fee, and including background checks for those who have temporary PI licenses. Shawn Hensley made a motion to approve the regulation changes and Amanda Morgan seconded. The motion carried unanimously.

- Prometric study guide: The PI investigators exam vendor, Prometric, will work with the Board on a new study guide for the exam. Prometric has asked the Board to find four to eight PIs with diverse backgrounds to review and approve 150 to 200 draft questions for the exam.

Following the return to open session, Lesa Watson made a motion to approve draft a letter to Steven Thomas, the owner of Special Investigations Unit. The letter will state that the company must have a qualifying agent. Neil Gilreath seconded. The motion carried unanimously.

The Board also voted on whether to dismiss the pending Complaint against Steven Thomas, captioned *Board of Licensure for Private Investigators v. Steven Thomas & Special Investigations Unit*, Administrative Action Nos. 2019-KPI-002, 2020-KIP-001, 002. Lesa Watson makes a motion to approve the dismissal of the complaints, Neil Gilreath seconded. The motion carried unanimously.

Closed session begins at 1:06 pm and ends at 1:40 pm.

Lesa Watson makes a motion to approve draft a letter stating that the company must have a qualifying agent, Neil Gilreath seconds, motion carried.

NEW BUSINESS

Meeting dates for 2026: The Board considered the following proposed 2026 meeting dates on the following dates: April 15, June 10, August 12, October 15, and December 9, 2026. Shawn Hensley moved to approve the proposed meeting dates for 2026, and Amanda Morgan seconded. The motion carried unanimously.

APPROVAL FOR PER DIEM

Lesa Watson made a motion to approve per diem, Shawn Hensley seconded the motion, and the motion carried.

NEXT MEETING

The next meeting is scheduled for Wednesday, April 15, 2026, at 500 Mero St. Frankfort, KY 40601. The Applications and Complaints Committee will meet at 12:00 p.m. with the board meeting to follow at 1:00pm.

ADJOURN:

Shawn Hensley made a motion to adjourn the meeting at 1:43 p.m., Lesa Watson seconded the motion, and the motion carried unanimously.